

APPLICATION FORM INDIVIDUAL

For Official Use Only Investment Account Number: CSD No.: PHOTO PHOTO

PLEASE WRITE IN BLOCK LETTERS

Account Type: Single Account Joint Account ITF Name:						
1. Your Details Account Holder		Isint Assault Holder				
) (D. (Joint Account Holder				
Title: Mr. /Mrs. /Miss. /Ms. /E	Dr. /Prof.	Title: Mr. /Mrs. /Miss. /Ms. /Dr./Prof.				
Surname:		Surname:				
Other Names		Other Names				
Date: / / /	Place of Birth:	Date / / Place of Birth:				
Gender: Male	Female	Gender: Male Female				
Email:		Email:				
Telephone (Mobile):		Telephone (Mobile):				
Tel. (Residential):		Tel. (Residential):				
Postal Address		Postal Address				
Residential Address		Residential Address				
Nationality:		Nationality:				
Country of Residence:		Country of Residence:				
Marital Status: Marrie	d Single Widowed Divorced	Marital Status: Married Single Widowed Divorced				
Name of Spouse:		Name of Spouse:				
2. Other Information	n					
Occupation:		Occupation:				
Name of Employer		Name of Employer				
Employer's Address:		Employer's Address:				
Primary Source of Income:		Primary Source of Income				
Other Sources of income:		Other Sources of income:				
Investment Objectives	Retirement Planning Educati	ion				
Investment Horizon	☐ Short Term ☐ Short - Medium Teri below 1 year 1 - 2 years	m				
Gross Annual Income	☐ Under GH ¢10,000.00 ☐ GH¢10,000 TO GH¢50,000 ☐ GH¢50,000 ☐ GH¢100,000 ☐ GH¢100,000 TO GH¢150,000 ☐ GH¢200,000 ☐ OVER GH¢200,000					
Investment Knowledge	☐ Sophisticated ☐ Good	☐ Fair ☐ Novice				
Risk Tolerance	Low Medium	☐ High				
Other Investments Held	☐ Bonds ☐ Stocks ☐ Insurance ☐ Other					

J. Tour IIIV	estment(s)						
Amount in Fig	gures:		Amount in Word	s			
Bills	91-Day Govt.			Fund Management	UMB-IHL Plu	s Account vate Wealth Account	
Notes	1-Year Government of Ghana Note		Mutual Fund	☐ Merban Fun	an Fund		
Bonds 2-Year Government of Ghana Bond 3-Year Government of Ghana Bond 5-Year Government of Gha		Shana Bond	Others				
	☐ Email		ur investment advice(s). V Collection at UMB-IHL	A: RM	to deliver	☐ Others	
4. Your Op	perating Instruc	ctions					
Please indicate your disposal instructions by ticking the appropriate box: (Please tick only one box)							
	Invest all the Maturity Proceeds until further notice.						
	Re-invest Principal amount and pay me (us) the discount upfront / interest earned on maturity until further notice						
	Do not reinvest, pl	ease:					
Bank details							
-			count No				
with				Bank		Branch	
			urity proceeds to me/us. Or in	favour of:			
	b. Mobile Money 7		wait for disposal instructions	from me/us			
	d. Any other (Plea						
5. Next of I	Kin						
O. NOXL OI I							
Name		%	Address		Tel. No	E-Mail	
		%	Address		Tel. No	E-Mail	
		%	Address		Tel. No	E-Mail	
		%	Address		Tel. No	E-Mail	
Name I/We declare the evaluate my/ou	nat the information pro ur financial need(s) ar	ovided is tru	ie and accurate. I/We authoriz	v, as amended. Th	Holdings Ltd. (UMB-I is information may be	HL) to use my/our personal information to provided to other members of the Universal	
Name I/We declare the evaluate my/ou	nat the information pro ur financial need(s) ar	ovided is tru	re and accurate. I/We authoriz	v, as amended. Th	Holdings Ltd. (UMB-I is information may be provided by me/us on	HL) to use my/our personal information to provided to other members of the Universal	
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Account Information

This leaflet contains information about your UMB-IHL Investment Account. Please read and retain this booklet, which contains:

- . The terms of the Agreement between you and us
- UMB-IHL Investment Account Application Requirements
- Guide to Investments

The Terms of the Agreement Between You and UMB-IHL

ALL INVESTMENT ACCOUNTS

UMB-IHL shall not be liable for any loss or damages resulting from our failure to detect falsification, forgery or other defect in signature, authentication or legal capacity, save to the extent that it results from our negligence, willful default or fraud.

IN TRUST FOR ACCOUNTS (ITF ACCOUNTS)

ITF accounts can be opened only for beneficiaries less than eighteen years (18 years). For these accounts the next-of- kin is automatically the person for whom the account is held in trust for and he/she can access the account at age 18.

JOINT ACCOUNTS

Unless otherwise agreed, where more than one person enters the Agreement, the account(s) will be treated as joint and will be operated as per signatory instruction given. Where we are advised of a dispute with anyone else with whom you entered into this Agreement and you wish to terminate this Agreement, we will write to the other account holder(s) advising them of your intentions and requesting their confirmation of the instructions.

GIVING INSTRUCTIONS

For this account or service, we will accept instructions for transactions:

- in writing:
- verbally; only for placing funds for investments
- · electronically (via internet banking).

We will accept instructions only from signatories to an account. UMB-IHL reserves the right to determine which form of instruction to accept. Written instructions would be accepted with an indemnity in the standard form provided.

DISCRETIONARY INVESTMENT MANAGEMENT SERVICE

The Discretionary Investment Management Service is for clients who are happy to delegate the day-to-day running of their portfolio. After agreeing to an investment strategy with you, we will manage your portfolio of assets at our own discretion while seeking to achieve your investment objective. We will not seek your consent prior to implementing investment decisions

NON-DISCRETIONARY INVESTMENT MANAGEMENT SERVICE

The Non-Discretionary Investment Management Service is for clients who wish to retain the day-to-day control over their investments. After agreeing to an investment strategy with you, we will conduct regular reviews of your portfolio and make appropriate investment recommendations to help you achieve your objective. However, we will need your express consent to undertake any transactions on your behalf for accounts you hold with us or third parties. You are therefore ultimately responsible for the performance of your portfolio.

FATCA REQUIREMENTS

UMB-IHL is registered with the United States Internal Revenue Service (IRS) under the Foreign Account Tax and Compliance Act (FATCA) as a participating foreign financial institution in Ghana required to provide account information on all US Citizens and Lawful Permanent Residents of the USA. Therefore if you are a Citizen or Lawful Permanent Resident of the USA, as indicated in section (9) of this form, please provide us with the following information:

- Completed IRS Form W-9 or W-8BEN
- Non-U.S. passport or similar documentation establishing foreign citizenship; and
- Written explanation regarding U.S. citizenship

Application Requirements: Individuals

- 1. Passport/Drivers License/Voters ID card/Birth Certificate/ SSNIT ID Card etc.
- 2. Completed Application and KYC Forms.

Guide To Investments

3. Completed Mandate Card for Joint Accounts. (Please use BLACK INK only).

At UMB-IHL there are several investment opportunities available to you. Brief

information is provided below to help you with your investment decision(s). You can

- 4. One(1) passport-sized photograph fully endorsed by each signatory.
- 5 Water/Electricity Bills for residential address confirmation.

INVESTMENT OBJECTIVES & RISK

The reasons for making an investment can be many. Below are some investment objectives:

Income

Mortgage

Education Retirement Planning

Others

UMB-IHL operates the primary dealership license on behalf of UMB.

DISCOUNT RATEThe interest rate applied when treasury bills are purchased at a discount.

GOVERNMENT OF GHANA TREASURY BILLS & NOTES

EQUIVALENT INTEREST RATE

always contact us for investment advice.

The interest rate applied when the interest on a treasury bill is paid on maturity.

COMMERCIAL PAPERS (CP's)

Commercial Papers or CPs are short-term debt instruments issued by corporations, typically for the financing of accounts receivable, inventories and meeting short-term liabilities. Maturities on commercial paper rarely range any longer than 365 days, and 1-5 years in the case of debenture stocks. Interest rates on CPs are usually higher than those of Treasury bills. UMB-IHL is the leading CP arranger in Ghana.

LOWER RISK INVESTMENTS:

Generally sovereign debt or securities guaranteed by governments.

MEDIUM RISK INVESTMENTS

A diversified portfolio composed of investments falling across the risk spectrum but predominantly made up of low risk assets such as Bank fixed deposits and investment grade bonds.

HIGH RISK

Generally all types of securities of smaller companies, especially those with a short trading history.

COMPLAINTS

All complaints should be forwarded to your relationship manager. If your complaint is not resolved to your satisfaction, kindly write to or call: